

**LAKE CITY COUNCIL
TENTATIVE AGENDA
LAKE CITY COUNCIL CHAMBERS
105 N. CENTER STREET, LAKE CITY, IA 51449
5:00 P.M. November 6, 2023**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Correspondence:**
4. **Consent Agenda:** *All items will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.*
 - a. Agenda
 - b. Minutes: From the October 16, 2023 Regular Meeting
 - c. Summary List of Claims

Public Hearing(s):

1. **SRF Loan: To review an application for a State Revolving Fund (SRF) loan and to make available to the public the contents of an environmental information document and the City's project plan.**
2. **Proposed Ordinance 406: An Ordinance to Repeal Ordinance 388**

Ordinance 388 previously set the starting time of regular council meetings from 6:00 p.m. to 5:00 p.m. during the months of October through March and 6:00 p.m. during the months of April through September, and this Ordinance will change the starting time of regular council meetings to always be 6:00 p.m.

3. **Proposed Vacating and Conveyance of 5th Street Between S. Center and South Illinois**

This request was made by: Tyler Johnston 804 South Center Street, Lake City, IA. The purpose of this Public Hearing is to inform area residents of the proposed action to vacate the street and transfer ownership to the adjacent property owner(s).

The reason this vacating is being requested is because Tyler Johnston desires to expand his property and gain some flexibility when and if he builds a new structure.

4. **Proposed Vacating and Conveyance of the North Portion of Isabella Street.**

This request was made by Linda Heisterkamp and Ralph Heisterkamp Estates 607 S. West St Lake City, IA. The purpose of this Public Hearing is to inform area residents of the proposed action to vacate the street and transfer ownership to the Linda Heisterkamp and Ralph Heisterkamp Estates. A legal description of the property is as follows: The north portion of Isabella Street located between Outlot 3 and Outlot 4 of Carskaddon's Addition in the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) Section 18, Township 86, North, Range 33 West of the 5th P.M., Calhoun County, Iowa. The reason this vacating is being requested is because a portion of the garage on the adjoining property is located in the street.

5. Proposed Vacating and Conveyance of Isabella Street from S. West Street to the West of Parcel 863318180002

This request was made Andrew and Nicholle Winter 609 S. West Street Lake City, IA. The purpose of this Public Hearing is to inform area residents of the proposed action to vacate the street and transfer ownership to Andrew and Nicholle Winter. A legal description of the property is as follows: Isabella Street from S. West Street to the West of the Parcel 863318180002. The reason this vacating is being requested is because when the Winters purchased their home and property Isabella Street stopped in front of their barn and there was no additional rock. The Winters asked the City for approval if they could place rock from the “livestock” barn to their shed; it was approved. Over the last year the Winters have noticed “traffic” passing through Isabella Street down their shop drive. The Winters have contacted public works, who said there is no sewer/water running through Isabella Street. The Winters request Isabella Street to be vacated and ownership conveyed to them so they can be able to “label” it as a private drive for their shop.

5. Citizens to Address the Council: (Limit to 3 minutes each—no Council action)

6. Guest Business: ISG Presentation on Well Project

7. Council Agenda

- a. Approve Kraft Building Permit
- b. Approve Road Closure for the Well Project As Follows: To allow adequate space for means and methods of construction activities associated with the Well No. 6 and Well No. 7 project, it is proposed to close Michigan Street from the intersection of North Street south approximately 80 feet. Residents living north of this closure would have access via the intersection of North Street and Michigan Street, and residents south of this closure would have normal access from the south via Michigan Street. The closure is estimated to be no more than 3 months and to occur during the construction window, which is anticipated to happen in year 2025, but may happen as late as 2026. Once the project is bid and a Contractor is assigned the work, an updated schedule will be provided.
- c. Approve setting a Public Hearing for Monday 11/20/2023 for Proposed Ordinance 407, an Ordinance that proposes to Amend the Municipal Code concerning Park Board membership requirements including so that up to two of members of the Park Board may be non-Lake City Residents.
- d. Approve King Deer Hunting Permit
- e. Official Thanks to Lois Smith for Her Service as City Treasurer
- f. Approve the First Reading of Ordinance 406: An Ordinance Repealing Ordinance 388 and Changing the Starting Time of Regular Council Meetings to Always be 6:00 p.m.
- g. Approve the Waving of the Second Reading of Ordinance 406: An Ordinance Repealing Ordinance 388 and Changing the Starting Time of Regular Council Meetings to Always be 6:00 p.m.
- h. Approve the Third Reading and Passing of Ordinance 406: An Ordinance Repealing Ordinance 388 and Changing the Starting Time of Regular Council Meetings to Always be 6:00 p.m.
- i. Resolution 2023-78: Resolution To Upgrade The City’s Financial Software With Gworks
- j. Resolution 2023-69: Resolution To Vacate and Convey The North Portion Of Isabella Street To The Linda Heisterkamp And Ralph Heisterkamp Estates
- k. Resolution 2023-72: Resolution To Vacate And Convey Isabella Street To Andrew And Nicholle Winter
- l. Resolution 2023-70: Resolution To Vacate and Convey 5th Street Between S. Center And South Illinois To The Adjacent Property Owners
- m. Resolution 2023-73: Resolution To Approve An Encroachment Easement To Andrew And Nicholle Winter

- n. Resolution 2023-74: Resolution To Approve An Encroachment Easement To Linda Heisterkamp Estate And Ralph Heisterkamp Estate
- o. Resolution 2023-79: Resolution To Allow For The Annual Closing Of City Hall Between The Christmas Eve Holiday And The New Year's Day Holiday
- p. Resolution 2023-75: Resolution To Approve The City Street Finance Report For FY2022-2023

8. City Administrator Discussion/Action Items:

- a. Sunday November 26th at 1pm: SCC Students Sponsoring a Turkey Trot "Thanksgiving Fun Run"
- b. City Offices will be closed on Friday November 10, 2023
- c. Election Reminder: The Community Building will be open 11/7 from 7:00 a.m. until 8:00 p.m.
- d. Message for the Community on the Days City Hall will be Closed in the Upcoming Holiday Season

9. Mayor/Council Discussion/Agenda Item

10. Date of Next Council Meeting: Monday November 20, 2023: Starting at **6:00 P.M.**

11. Adjournment.